

Assessment Plan – Administrative and Academic Support Unit Level

Department/Unit: First Year Experience Program
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Mission Statement:

The First-Year Experience Program is a mandatory program designed to familiarize incoming freshmen students with the knowledge and expectations of higher education at AUC, the skills to become self-reliant, the values of respect and appreciation for the institution, civic responsibility and academic honesty, as well as expose them to the social and extracurricular activities of university life. It is a program where AUC faculty, staff and student leaders participate in its implementation.

Expected Outcomes: <i>Something the department or unit wants to achieve; desired end results for the organization or program, rather than actions. 3-5 ideal, maximum 10.</i>	Assessment Methods: <i>What factors, variables, or elements will you measure to gauge your success at reaching your expected outcome?</i>	Targets/Benchmarks: <i>For each of these indicators, what is the minimum result, target, benchmark, or value that will represent success at achieving this outcome?</i>	When Will Assessment Be Conducted and Reviewed? <i>How and when will you collect and analyze results?</i>	Use of Results: <i>How will you use results for planning, improvements, and decision making?</i>
Participants have an awareness of AUC’s mission, the core curriculum, degree programs, and an understanding of the meaning of liberal education.	<ol style="list-style-type: none"> 1. Post-program assessment test – selected sample 2. Faculty/freshmen/student leaders exit survey 3. Mid-year follow-up student survey 4. Debriefing of faculty and student leaders 	<ol style="list-style-type: none"> 1. 60% of students respond correctly to questions related to this outcome. 2. An average result of 3.5/5.0 on survey questions related to this outcome. 3. An average result of 3.5/5.0 on survey questions related to this outcome. 4. Satisfaction with the program, information delivery, etc. 	Each semester	Results will be analyzed and discussed each semester following program completion and shared with program staff and faculty and student leaders in a special meeting. An annual report will be prepared and discussed in a special meeting, and the results will be used to recommend improvements to the program.
Participants have an awareness of the services AUC offers its students.	<ol style="list-style-type: none"> 1. Post-program assessment test – selected sample 2. Exit survey 3. Mid-year follow-up survey 4. Debriefing of faculty and student leaders 	Same as above	Each semester	
Participants understand the basics of how to set academic and career goals.	<ol style="list-style-type: none"> 1. Post-program assessment test – selected sample 2. Exit survey 3. Mid-year follow-up survey 4. Debriefing of faculty and student leaders 5. Mid-year follow up survey for 	<ol style="list-style-type: none"> 1-4: Same as above 5. 20% of FYE participants visited the service offices 	Each semester	

	CAPS, Mentoring and Freshmen Advising Office			
Participants will have an awareness of and be able to reflect on diversity, academic integrity, and community service.	<ol style="list-style-type: none"> 1. Post-program assessment test – selected sample 2. Exit survey 3. Mid-year follow-up survey 4. Debriefing of faculty and student leaders 5. Mid-year follow up survey for OSD & Gerhart Center 	Same as above	Each semester	
Participants will gain a basic foundation of critical thinking, time management, and note-taking skills, and will have an awareness of college customs and policies.	<ol style="list-style-type: none"> 1. Post-program assessment test – selected sample 2. Exit survey 3. Mid-year follow-up survey 4. Debriefing of faculty and student leaders 5. Feedback from the Mentoring unit via a questionnaire 	Same as above	Each semester	
Students feel welcomed to the AUC community and have the opportunity to meet other students and make new friends.	<ol style="list-style-type: none"> 1. Exit survey 2. Mid-year follow-up student survey 	<ol style="list-style-type: none"> 1. An average result of 3.5/5.0 on survey questions related to this outcome. 2. An average result of 3.5/5.0 on survey questions related to this outcome. 	Each semester	
Students agree that the program helped them feel prepared to be successful as students at AUC.	<ol style="list-style-type: none"> 1. Exit survey 2. Mid-year follow-up survey 	<ol style="list-style-type: none"> 1. An average result of 3.5/5.0 on survey questions related to this outcome. 2. An average result of 3.5/5.0 on survey questions related to this outcome. 	Each semester	